



28th Annual Conference
DCU Center – Worcester, MA
Saturday, March 17, 2011

Exhibitor Application Form

Exhibitor/Organization Name: _____
(List name as you would like it to appear in event materials)

Contact Name: _____ Position: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Attach a description of organization and nature of exhibit to this application (50 words or less)

PLEASE CHECK ALL THAT APPLY

Application Fees

- Exhibit table for all other groups and organization - \$295
- Exhibit table for nonprofit organizations (attach certificate of exemption) - \$ 175
- Literature only on the general information table - \$75
- Self-Advocate Exhibit table - \$35

Advertisement Space in Program

- Full Page Ad - \$500
- Quarter Page Ad - \$150
- Half Page Ad - \$250
- Business Card - \$125

Lunch Tickets (Per person)

- Box Lunch - \$25.00/pp Quantity: _____ Amount: \$ _____
- Awards Luncheon - \$40.00/pp Quantity: _____ Amount: \$ _____

Method of Payment

- Check made payable to the MDSC in the Amount of: \$ _____
- Credit Card: ____ VISA ____ MC ____ Other (name): _____ in Amount of \$ _____

Account Number: _____ Exp. Date: _____ Security Code: _____

Name of Cardholder: _____ Authorized Signature: _____

I have read and agree to the conditions stated above. I/We hereby release the Massachusetts Down Syndrome Congress, its officers, directors, employees, agents, members and their successors, and assigns from any and all claims due to injury, or loss or damage to property that might occur while I/we exhibit materials at the 28th Annual Conference, March 17, 2012.

Signature: _____ Date: _____

Submit Form and Payment

Please fax to 781-221-0011 or mail completed form with full payment no later than Friday, February 18th to:
MDSC * 20 Burlington Mall Road, Suite 261 * Burlington, MA 01803

For additional questions, please contact Angela Ortiz at aortiz@mdsc.org or 781-221-0024 Ext. 204

Exhibit Information Sheet

MDSC 28th Annual Conference

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Application Process

- Complete the “Exhibitor Application” form.
- Enclose payment in full by submitting check made payable to the MDSC or by credit card. Payment must be received by **February 24th**.
- Email or mail completed form to the Angela Ortiz, Development and Communications Director
- If your exhibit is accepted, you will receive confirmation.
- If your exhibit is not accepted, you will be notified & your payment returned.
- **Space is limited** and available on a first-come, first-served basis subject to acceptance and confirmation by the MDSC.
- For exhibitors name and logo to be included on conference materials, please email your company logo to aortiz@mdsc.org by **February 24th**.

Advertisement Space

*In order to have ad featured in Boston Bruins Alumni program book, please all information/logo to aortiz@mdsc.org no later than **February 24th**.*

Full Page Ad (Size 7.5 x 10) - \$500

Half Page Ad (Size 7.5 x 4.875) - \$250

Quarter Page Ad (Size 7.5 x 2.375 or 3.625 x 4.875) - \$125

Business Card (Size 3.65 x 2.35) - \$100

Exhibit Hours: *(Saturday Only)*

Set-Up: 6:30am

Exhibit Hours: 8:00am – 4:00pm

Take-Down: 4:00pm

Terms and Conditions:

- One 6' x 30" table per exhibitor
- Exhibitors are responsible for their own set-up and take-down within the hours indicated above.
- It is recommended that all tables be staffed during exhibit hours.
- If any items need to be shipped to the venue or the MDSC there may be additional costs associated with that (transportation, storage fee, etc.)
- The MDSC reserves the right to deny space to any Exhibitor before and/or during the conference.
- Any and all state and/or local requirements are the sole responsibility of the Exhibitor (e.g. sales tax, business licenses, etc.)
- Exhibitors are responsible for contacting the DCU Center for electrical and telephone needs and for any related costs incurred.
- The MDSC is not responsible for any costs incurred by the Exhibitor.
- Upon receipt of completed forms and fees, you will be notified of the status of your application.
- Any Exhibitor planning to attend the Forum (general session, workshops, and/or lunch) must register and purchase tickets to the events if appropriate.
- Exhibitors are not permitted to actively fundraise or solicit conference attendees.

Hotel Accommodations

MDSC 28th Annual Conference

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Hilton Garden Inn

35 Major Taylor Boulevard, Worcester

508-753-5700

<http://www.worcester.stayhgi.com>

Hampton Inn

110 Summer Street, Worcester

508-757-0400

http://hamptoninn1.hilton.com/en_US/hp/index.do

Courtyard by Marriott Worcester

72 Grove Street, Worcester

508-363-0300

<http://www.marriott.com/hotels/travel/boswr-courtyard-worcester/>

Beechwood Hotel

363 Plantation Street, Worcester

508-754-5789

<http://www.beechwoodhotel.com>

Residence Inn by Marriott

503 Plantation Street, Worcester

508-753-6300

<http://www.marriott.com/hotels/travel/bosri-residence-inn-worcester/>

Quality Inn & Suites

50 Oriol Drive, Worcester

508-852-2800

<http://www.qualityinnworcester.com/default.asp>

For a complete listing of accommodations in the region, please see the Central Massachusetts Convention and Visitors Bureau at <http://www.centralmass.org/accommodations>.

** Conference Exhibitors are responsible for hotel accommodations.*